

Jackie Towell

Subject: FW: Probationary Review - Mike Knight
Location: Steve's Office

Start: Fri 04/08/2017 10:00
End: Fri 04/08/2017 10:30
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Jackie Towell

-----Original Appointment-----

From: Jackie Towell
Sent: 02 August 2018 11:03
To: Steve Evans; Mike Knight
Subject: Probationary Review - Mike Knight
When: 04 August 2018 10:00-10:30 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.
Where: Steve's Office
Sensitivity: Private

Hi Mike, you have now worked for the company for 3 months and it is good practice for a review to be carried out, it also gives both you and the company the opportunity to reset objectives and talk through future plans etc.

Steve's & Shane's diaries cross a bit this week, but Steve is here Friday so I am putting this appointment in both your diaries so that the review can take place.

Jackie